

Headteacher  
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Monday 8<sup>th</sup> June 2020

Dear Parents and Carers

First and foremost, I hope you and your family have been managing well since my last contact with you. I hope you are adjusting to the changing nature of everyday life and your children are staying positive.

The purpose of this letter is to outline the steps Burnhope Primary have taken to phase some of our pupils back into school. I am pleased to say that pupils from **Reception, Year 1** and **Year 6** will be welcomed back from Monday 15<sup>th</sup> June alongside any children of key workers.

To minimise any danger to pupils attending our school, we have put into place a number of measures to reduce risk. These measures can be found in our detailed risk assessment at

<http://www.burnhope.durham.sch.uk/wp-content/uploads/sites/46/2020/05/COVID-19-RA-BPS-.pdf>

On our school website there are now additional pages designed to explain the changes in routines, procedures and layout of areas within school. There is a page designed for parents and one designed to be shared with children.

The links to both these pages can be found here:

<http://www.burnhope.durham.sch.uk/parents/how-we-will-reopen-our-school-safely/>

Please have a look and share these changes with your children so that they can be prepared for returning to school.

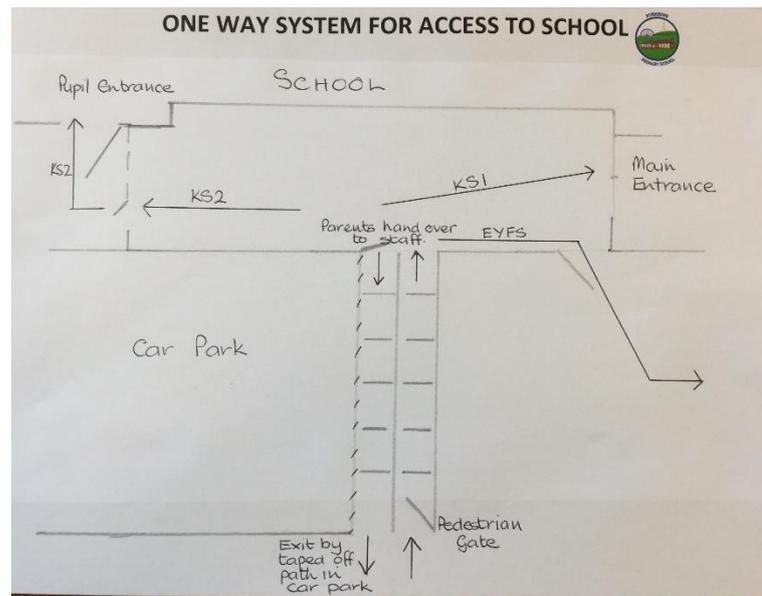
### Organisation

From 15<sup>th</sup> June we will be operating a staggered start and end of the school day. The times will be:

	<b>DROP OFF</b>	<b>PICK UP</b>	<b>LOCATION</b>
<b>Reception</b>	9:10	3:10	EYFS gate
<b>Y1</b>	9:00	3:00	Main entrance
<b>Year 6</b>	8:50	2:50	Pupil entrance
<b>Key Worker</b>	8:50	3:15	Main Entrance or pupil entrance for children in Y3,4,5

**School will be closed for children**, other than those of Key Workers, on **Friday afternoons (from 1pm)** to allow for a deep clean of the school.

It is very important that only one adult accompanies a child/siblings to and from school, regardless of their age, so that social distancing can be maintained. We also ask that parents pick up on time for the same reasons.



### What can I do to help?

- Please impress upon your child the importance of a safe distance and good hand hygiene.
- Do not send your child to school with any symptoms.
- Please ensure your child has clean clothes each day.
- When your child returns from school please get them to wash their hands and wash any water bottles or lunchboxes that have been taken into school.

We very much appreciate your responses to the surveys you have completed. If you have changed your mind from your original request and would like your children to return to school from June 15<sup>th</sup> please contact school via phone (01207 520243) or email ([burnhope@durhamlearning.net](mailto:burnhope@durhamlearning.net)) so we can update our records.

I hope I have covered the main issues here, but please get in touch if you have a specific concern that I can help you with. We will work hard to do the very best we can to support both you and your families through this challenging time.

Yours sincerely

Mrs L Adamson  
Headteacher

